

# Freedom of Information Act

Freedom of Information Act provides a mechanism for citizens to inspect or copy governmental records. It also provides for instances in which governmental bodies may elect to, or are required by law to, withhold government records from the public. The Village of Stonington supports a transparency within our local government.

## Submitting a FOIA Request

Any person, business, or organization requesting records from the Village of Stonington under the Freedom of Information Act shall make a request by completing the Village of Stonington FOIA Request form below, or any other written form and presenting it to:

Village of Stonington  
118 E. Fourth Street  
Stonington, IL 62567

Monday through Friday 7:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.  
Or by fax: 217-325-3530  
Or by email to: [villageofstonington@gmail.com](mailto:villageofstonington@gmail.com).

## Fee Requirements

Pursuant to 5 ILCS 140/6, “agencies may charge fees that are reasonably calculated to reimburse its actual cost for reproducing and certifying public records”. First 50 pages are free. For more than 50 pages, the fee is \$0.15 per page and must be paid in full before the information is released. The charge to a requestor for copies of any abnormal size documents or abnormal document format is the actual cost to produce that document.

## Contact Info

Kari Scott  
Village FOIA Officer  
118 E. Fourth Street  
Stonington, IL 62567  
217-325-3621